**Attendance:** Dan Tweten (Pres); Shaulee Iverson (Secretary), Lenae Bear (Treasurer), Heather Rostenbach, Gerard Mortenson, Joe Bear, Jill Mazur **Absent**: Heather R. **Others**:

1. Approval of 4/9/2024 Minutes: \_\_JB\_\_\_moves to approve, \_\_LB\_\_\_2nd:
2. Officer Elections
   1. Vice President
      1. JB - nominated by DT - Unanimous Ballot
   2. Secretary
      1. SI -nominated by JB ; JM nominated by GM (withdrawn by JM) - Unanimous ballot
   3. Treasurer
      1. Lenae B nominated by GM; HR nominated by JB (withdrawn by HR) - Unanimous ballot.
3. Committee Selection Process
   1. <https://docs.google.com/document/d/1_cOYhQtFkijqA0ofiVXrzdlF4jdVH1IlsKHJTG93X4c/edit?usp=drive_link>
   2. Registration Committee Board Member - Jill Mazur
   3. Liason Committee Board Member - Joe Bear
   4. Ice Show Committee Board Member - Defer this at this time.
   5. Finance Committee Board Member - Lenae Bear
   6. Publicity Committee Board Member - Shaulee Iverson
   7. Conflict Resolution - As needed
   8. Test Chair and Comp Chair - Deann Brunner
   9. Fundraising Committee Board Member - Gerard Mortenson
   10. Termination as Jeannie Sortland as producer, with Amy Johnson as new producer 2024-2029
   11. GM makes a motion to move as board members assigned above, LB seconds. No objection
4. Committee Reports & Actions Referred to the Board
   1. Treasurer Report (5 minutes)
      1. Audit Report (Shaulee) - Provided to Lenae.
   2. Open Feedback Survey: (5 minutes): [JRFSC Open Feedback Survey - Google Forms](https://docs.google.com/forms/d/1aWYcALZjr7wPJLHyXo6oCi2-JRYfq16fZ9KySBDRiE0/edit#responses)
   3. Liaison Committee (10 minutes)
      1. Feedback from Park and Rec. - No meeting or news to report
   4. Fundraising Committee (10 minutes)--Nothing new to report
      1. No update on the donation from APLD DIGITAL
      2. Kite Festival May 31-June 2nd:
         1. GM needs assistance week before to get items
            1. DT will get keys
            2. SI will get volunteers to help set up camper. - Wednesday Before
            3. SI will get volunteers to get items picked up - Thursday Before
      3. Trivia Night Update
         1. Country Club Trivia
         2. Need assistance with sending out letters to businesses
   5. Registration Committee / Ice Show Committee / Coaches - no report
5. Old Business
   1. Contracts
      1. Coaches present comments/issues/concerns on current contracts
         1. Competitions being schedule
         2. MT
            1. Added some ice show items.
            2. Changed Ice Show Rate
            3. Discussed “permit the coach to make decisions with other coaches or for private lesson related decisions that support the overall good of the club.”
         3. BB
            1. Added keeping track of badges, passes, binder
         4. LP
            1. Wants to be contracted sub for club lessons
            2. Has updated fees for skate care.
      2. Schedule: :June meeting: additional review of proposals / July 1: Target for ratifying
   2. Conflict Resolution committee assignment and instructions.
      1. Riley Perez responded to email
      2. DT will call on Dan Cramer and Jeremy Forester
6. New Business
   1. Volunteer Opportunity List <https://docs.google.com/document/d/1QZADqxVPPQt8QzcvY0QWLK2gDvds2lfd0WjmGmfOU3k/edit?usp=sharing>
      1. Volunteer Management - Ashley Eagleson
      2. Will send out email regarding volunteer opportunities
   2. Update of Feedback form
      1. Need to restructure this.
   3. New Ice Show Date
7. **Executive Session (Board Members Only)- Went into executive discussion at 8:20pm. Discussed action below.** 
   1. Contract negotiations: workload and program priorities
      1. Basic Skills Management & Coaching: 21 weeks @ 6-8 hrs/week
      2. Associate/Junior Coach Training: Scheduling, training and monitoring
      3. Rental Skate Management
      4. Holiday Show Development, Coaching and Directing
      5. Ice Show Development, Coaching, and Directing
      6. Competitor Ice Management, Scheduling, Off Ice
      7. Basic Competitor Management,
      8. Competition Support
8. Wrap Up (5 minutes)
   1. Updates to Yearly Schedule: See below
   2. Policy Updates (based on approved motions) ([JRFSC Policy Document](https://docs.google.com/document/d/15Wt9wMVUcljqN3Eeqj-5NoqPx5FmIVecpGXNyy0NEmQ/edit?usp=drive_link))
   3. Action Item Review ([Action Items](https://docs.google.com/document/d/1HDCGcYCOfhlOtT5xHa2JNzxoW-vUUIQxx97Zgn5olp8/edit?usp=drive_link)):
      1. Current Action Items
         1. Update registration form before next session (more consistent heading across all three sessions + tracking of payments and credits).
         2. Update Policy and handbook to address concussion protocol.
         3. Review how many skates we need before next season (TBD)
         4. Review options for online payments before next season
         5. Add Boutique to list of volunteer opportunities (next year)
         6. Update Feedback form. Make more open-ended
         7. Web page update (Laura Stafslien) - include minutes and policy handbooks.
   4. Communications to go out (Email, Text, Facebook): TBD
      1. Next Board Meeting Schedule on Facebook
   5. Upcoming Meeting: May 27th 9pm - 40 minute (zoom)

June 10th 5:30pm

* 1. No further business: Meeting adjourned

**Calendar**

May 31-Jun 1 Kite Fest

June Registration Committee Meeting

July Registration Policies / pricing established

Aug Board Meeting: Finalize Policy Handbook / Approve Junior Coach payscale

Aug Session 1 Signup / Advertising Opens

Sept Session 1 Starts

Oct Session 2 Signup / Advertising Opens

Oct Session 2 Starts

Dec Session 3 Signup / Advertising Opens

October 1: Charitable Deer Tag Deadline [Miscellaneous License and Permit Applications | North Dakota Game and Fish](https://gf.nd.gov/licensing/miscellaneous)

October 11, 18 or 25 Trivia Night

Jan Session 3 Starts

Jan Last Day for Ice Show Signup

Feb 13 Giving Hearts Day

April 4-6 Ice Show

April 20 Easter